

St. Cecilia's Public School (Minority)

(Sr. Sec. Recognised & Affiliated to CBSE)

F – Block, Vikaspuri, New Delhi – 18

TEL.: 45535761, 45535762

Ref. No. St.CPS/ 2016/17/ SP/38

Dated: 07.02.2017

**Subject: Guidelines for Class III, IV & V for Eco Adventure Park
Trip Najafgarh on 14.02.2017**

Dear parents,

We are glad to inform you that 'Raffles Tourism Services' is organizing an Educational cum Adventure Excursion for students to 'Eco Adventure Park Trip, Najafgarh on 14.02.2017

The day will include various village adventure and sports activities.

All parents are requested to ensure that your wards strictly follow the guidelines stated for the day of the excursion: -

Guidelines:

- 1) Students reporting time to school: 8.00 a.m. The buses will start from school at 8.30 a.m.
- 2) Dress Code: Winter School Uniform (Blue) with White/Black School Shoes.
- 3) Girls of Class III – V must wear grey / black leggings beneath their skirts.
- 4) I – Cards are compulsory.
- 5) Pick – up time of students by parents will be 3.15 – 3.30p.m. approximately. Please be patient as time may vary due to traffic.
- 6) Parents must carry Parent I-Card to pick their ward.
- 7) Students may carry water and few dry snacks for travelling. Breakfast & lunch will be provided.
- 8) No student should carry any electronic gadget on the day of the excursion.
- 9) Charges Rs. 650/- to be paid in cash/cheque by 09.02.2017. Account Payee Cheque should be drawn in favour of 'Raffles Tourism Services' and must be sent by 09.02.17 positively. The cheque should bear Child's Name, Class Section and Parents mobile No. on the reverse of the Cheque. Charges are collected by Raffles Tourism Service. Charges to be paid to the class teacher to handover to the Raffle's Representative.

We need your co-operation to adhere to the guidelines for making the excursion successful.

With kind regards,

R. Bhumra

Mrs. R. Bhumra

Principal

St. Cecilia's Public School