

# St. Cecilia's Public School (Minority)

(Sr. Sec. Recognised & Affiliated to CBSE)

F – Block, Vikaspuri, New Delhi – 18

TEL.: 45535761, 45535762

Ref. No. St.CPS/ 2016/17/ SP/35

Dated: 06.02.2017

**Subject: Guidelines for Lohagarh Farms Adventure Trip**

Dear parents,

We are glad to inform you that 'Raffles Tourism Services' is organizing an educational cum adventure excursion for students to 'Lohagarh Farms, Sohna Road, Near Badshahpur Gurugram' on 18.02.2017.

The day will include various village adventure and sports activities. For further details, you may log on to website [www.lohagarhfarms.com](http://www.lohagarhfarms.com)

All parents are requested to ensure that your wards strictly follow the guidelines stated for the day of the excursion: -

#### Guidelines:

- 1) Students reporting time to school: 7.30 a.m. The buses will start from school at 8.00 a.m.
- 2) Dress Code: Winter School Uniform (Blue) with White/Black School Shoes.
- 3) Girls of Class VI – VIII must wear grey / black leggings beneath their skirts.
- 4) I – Cards are compulsory.
- 5) Pick – up time of students by parents will be 5p.m. approximately. Please be patient as time may vary due to traffic.
- 6) Students may carry water and few dry snacks for travelling. Breakfast & lunch will be provided.
- 7) No student will be allowed to change into casuals.
- 8) No student should carry any electronic gadget on the day of the excursion.
- 9) Charges Rs. 850/- to be paid in cash/cheque by 09.02.2017. Account Payee Cheque should be drawn in favour of 'Raffles Tourism Services' and must be sent by 09.02.17 positively. The cheque should bear Child's Name, Class Section and Parents mobile No. on the reverse of the Cheque. Charges are collected by Raffles Tourism Service. Charges to be paid to the class teacher to handover to the Raffle's Representative.

We need your co-operation to adhere to the guidelines for making the excursion successful.

With kind regards,

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Mrs. R. Bhumra

Principal

St. Cecilia's Public School