

St. Cecilia's Public School (Minority)

(Sr. Sec. Recognised & Affiliated to CBSE)

F – Block, Vikaspuri, New Delhi – 18

TEL.: 45535761, 45535762

Ref. No. St.CPS/ 2017/18/ SP/ 22

Dated: 20.09.2017

Subject: Guidelines for the safety and security of your ward.

Dear Parents,

Children are the gift of God. They must be cherished in a safe, secure, fear free environment. Children require a healthy and supportive environment to grow and develop. In continuation with the previous guidelines, you are requested to ensure safety and security of your wards and extend full co-operation to the school. The school constantly works tediously for the safety of all students.

- Security guards both male and female are on duty at the school gates for the proper movement of visitors in school.
- Visitors register for entry of details is maintained at the gate.
- CCTV cameras are installed in the school which are constantly observed and supervised.
- 191 Surveillance cameras are installed in Junior as well as Main School building for the safety of children and further are being installed.
- Safety measures and precautions are taken outside the Toilet area.
- Female maids are always on duty outside Toilets of Class Nursery to V.
- Cleaning is done after the teaching hours when the students have been dispersed.
- In compliance to the DOE directions dated 18.09.17, the Police Verification of Staff is in process.
- Most of the Class IV engaged are females.
- During school hours, teachers are allotted duty at the school gates in the morning and afternoon.
- Class Nursery to V teachers are with the students at the time of dispersal.
- Constant workshops are conducted with regard to Good touch, Bad touch and No touch for the students.

The parents are requested to adhere to the following guidelines for better safety and security of their child:-

- The School gates will open at 8.05am for the entry of students.
- Ensure that you do not drop your ward before 8.05am in the morning as the school gates will be closed.
- Ensure that your ward reaches home directly from school and does not roam here and there.
- The school is trying to conduct workshops for safety measures. You are requested to guide your wards for safety measures.
- If anything strange/unusual/doubtful is observed by your ward, let your ward tell you and the teacher immediately without delay.
- Character and antecedents of drivers and conductors of the cabs / vans/ buses engaged by parents should be verified from the Police Department on urgent basis. Parents are requested to do the needful and send the Police Verification Report to the school for further transmission to the Department of Education.

All parents must follow the safety guidelines strictly and firmly for the welfare of your ward. Kindly refer to the guidelines mentioned in the school diary.

We all must work together for the safety and security of our children to make them confident and well groomed individuals.

With kind regards,

Rbhumra

Mrs. R. BHUMRA

Principal

St. Cecilia's Public School