Ref. No. St.CPS/2020/21/30

Circular

Date: 27.01.2021

Subject: Guidelines Regarding Reopening of School for Classes X and XII as per Circular No. DE.5/43/04/Exam/2019-20/39-46, DOE. Govt. Of NCT of Delhi

Dear Parents,

As per circular No. DE.5/43/04/Exam/2019-20/39-46 received from DOE and the Circular No. St.CPS/2020/21/29 sent from School, the school will be starting offline classes for Class X / XII from 1^{st} February 2021.

Kindly note the following guidelines for the smooth conduction of classes in school.

Guidelines for Parents:

- 1. Time Table for offline classes will be posted in school official whatsapp group by class teachers.
- 2. Students should report to school on time as per the time allotted in the time table.
- 3. Your ward must follow COVID 19 guidelines and precautions.
- 4. Ensure smooth drop and pick facility for your ward to school.
- 5. No student should carry mobile phone or any other electronic gadget to school.
- 6. Your ward must eat healthy breakfast before arriving to school as no recess/lunch break will be given to students in the school.
- 7. Students with mild symptoms such as fever; chills; cough; shortness of breath; fatigue; muscle body ache; headache; loss of taste or smell; sore throat; congestion; nausea; diarrhoea need not report to school.
- 8. Ensure your ward reports in proper winter school uniform (blue) to school.
- 9. No student will be permitted to attend school without the consent of the parent.

Guidelines for Students:

- 1. Students must be punctual and regular to school for offline classes as per the time table.
- 2. Students must use gate No 2 for entry and exit to the school premises.
- 3. Students should not share books, copies, stationery items, water bottle, etc.
- 4. All students must wear masks in proper manner.
- 5. Students must maintain a safe physical distance in all settings.
- 6. No symptomatic student must report to school campus.
- 7. Students should follow all necessary COVID 19 precautionary measures.
- 8. Students must report to school in proper Winter Uniform (Blue) from 01.02.2021.
- 9. Students reporting to school must bring a copy of consent form to school for checking at the school gate.
- 10. Students must come to school with proper haircut. No fashionable/coloured/ latest hairstyles are allowed in school.
- 11. Once in school, students will be totally under the supervision of their teachers. They will report to allotted classes in supervision of their teachers
- 12. Students must avoid unnecessary movement in the school ground as well as within the school building.
- 13. No student is allowed to come to the school on a self-driven vehicle

I assure you that school is well prepared to reopen for Offline Classes of X and XII with all necessary Standard Operating Procedures for COVID 19.

I seek your support and cooperation in the effort of bringing school education to normalcy.

Inderpreet Bhumra Principal (Acting) St. Cecilia's Public School