

# REQUEST LETTER FOR ADMISSION- CLASS XI 2023-24

Date : \_\_\_\_\_

The Principal  
St. Cecilia's Public School  
F-Block, Vikaspuri, New Delhi-110018.

Sub.: Request Letter for Admission in Class-XI Group \_\_\_\_\_

GROUP		SUBJECTS: -			
A	English	Physics	Chemistry	Mathematics	Computer Science
B	English	Physics	Chemistry	Mathematics	Biology
C	English	Physics	Chemistry	Mathematics	Psychology/ Physical Education
D	English	Physics	Chemistry	Biology	Psychology/Physical Education
E	English	Business Studies	Accountancy	Mathematics	Economics
F	English	Business Studies	Accountancy	Economics	Psychology/ Physical Education
G	English	Psychology	Economics	Political Science	Physical Education

I request you for admission of my son/daughter in your school for the session 2023-24, details are as follows:

1. Name of the student .....
2. Date of Birth (DD/MM/YYYY).....
3. Present Class \_\_\_\_\_ Name of the School \_\_\_\_\_
4. Name of Brother/Sister                      Age                      School Attending/Attended/Class  
\_\_\_\_\_  
\_\_\_\_\_
5. Parent's Details: -

	Father	Mother
Name		
Qualification		
Profession		
Annual Income		
Mobile No.		

I understand that this is an informal request letter without any right/ lien /claim for admission of my ward.

With kind regards,

(Signature)  
Father/Mother  
Address \_\_\_\_\_

E Mail I D \_\_\_\_\_

**Note: Please attach self attested copy of Class X CBSE Result 2022-23.**