

# REQUEST LETTER FOR ADMISSION- CLASS XI 2025-26

Date : \_\_\_\_\_

The Principal  
St. Cecilia's Public School  
F-Block, Vikaspuri, New Delhi-110018.

Sub.: Request Letter for Admission in Class-XI Stream Group \_\_\_\_\_

A	English	Physics	Chemistry	Mathematics	Computer Science	Mass Media
B	English	Physics	Chemistry	Mathematics	Biology	
C	English	Physics	Chemistry	Mathematics	Psychology/ Physical Education	
D	English	Physics	Chemistry	Biology	Psychology/ Physical Education	
E	English	Business Studies	Accountancy	Mathematics	Economics	Retail
F (C.Sc.)	English	Business Studies	Accountancy	Economics	Computer Science	
F	English	Business Studies	Accountancy	Economics	Psychology/ Physical Education	
G	English	Psychology	Economics	Political Science	Physical Education	Painting

I request you for admission of my son/daughter in your school for the session 2025-26, details are as follows:

1. Name of the student .....
2. Date of Birth (DD/MM/YYYY).....
3. Present Class \_\_\_\_\_ Name of the School \_\_\_\_\_
4. Name of Brother/Sister                      Age                      School Attending/Attended/Class  
\_\_\_\_\_  
\_\_\_\_\_

5. Parent's Details: -

	Father	Mother
Name		
Qualification		
Profession		
Annual Income		
Mobile No.		

I understand that this is an informal request letter without any right/ lien /claim for admission of my ward.

With kind regards,

(Signature)

Father/Mother

Address \_\_\_\_\_

\_\_\_\_\_

E Mail I D \_\_\_\_\_

Encl : Class X CBSE Result Marksheet (Self Attested)