

REQUEST LETTER FOR ADMISSION- CLASS XI 2023-24

Date : _____

The Principal
St. Cecilia's Public School
F-Block, Vikaspuri, New Delhi-110018.

Sub.: Request Letter for Admission in Class-XI Group_____

GROUP	SUBJECTS: -				
A	English	Physics	Chemistry	Mathematics	Computer Science
B	English	Physics	Chemistry	Mathematics	Biology
C	English	Physics	Chemistry	Mathematics	Psychology/ Physical Education
D	English	Physics	Chemistry	Biology	Psychology/Physical Education
E	English	Business Studies	Accountancy	Mathematics	Economics
F	English	Business Studies	Accountancy	Economics	Psychology/ Physical Education
G	English	Psychology	Economics	Political Science	Physical Education

I request you for admission of my son/daughter in your school for the session 2023-24, details are as follows:

- Name of the student
- Date of Birth (DD/MM/YYYY).....
- Present Class _____ Name of the School _____
- Name of Brother/Sister Age School Attending/Attended/Class
 _____ _____ _____
 _____ _____ _____
- Parent's Details: -

	Father	Mother
Name		
Qualification		
Profession		
Annual Income		
Mobile No.		

I understand that this is an informal request letter without any right/ lien /claim for admission of my ward.

With kind regards,

(Signature)
 Father/Mother
 Address _____

E Mail I D _____

Encl : Please attach copy of Class IX(Annual result), X all report cards issued by the school(self attested)*.
Note: Admission for provisional group allocated (after fulfilling eligibility norms) will be confirmed only after declaration of CBSE Class X result.